



AASAP

ARKANSAS ASSOCIATION OF
STUDENT ASSISTANCE PROGRAMS

2016 Conference Materials

**Arkansas Association of Student Assistance Programs
Business Meeting Draft Agenda
October 4, 2016**

- I. Call to Order
- II. Roll Call and Determination of a Quorum
- III. Adoption of Agenda
- IV. Minutes of Previous Meeting
- V. Officer's Reports
 - A. President's Report Jeanette Youngblood
 - B. Past-President's Report Shola McFadden-Kittrell
 - C. President-Elect's Report Vacant
 - D. Secretary's Report Shawna McKenzie
 - E. Treasurer's Report Michelle Hardin
 - F. AASAP Representatives Jennifer Harrington and Josue Ramirez
 - G. SWASAP Representatives Billy Ray Huggins and Kathy Fincher
- VI. Standing Committee Reports
 - A. Program Vacant (Jeanette Youngblood)
 - B. Membership No Report
 - C. Budget M. Hardin, D. Nelson, L. May
 - D. Public Relations Nathan Brown
 - E. Consultant Services No Report
 - F. Regional & National Issues Billy Ray Huggins
 - G. Audit Dorianne Dias
- VII. Special Committee Reports
 - A. Fair Share Shola McFadden-Kittrell
 - B. TRIO Day J. Beal, C. Godbolt
 - C. TRIO Achiever Dana Davidson
 - D. Spring Leadership Carla Williamson
 - E. TRIO Alumni Vacant
 - F. Scholarships Ronda McLelland
 - G. Nomination and Election Donna Mooney
 - H. AASAP ELI Rebecca Sharp

- VIII. Election of Officers
- IX. Instillation of Officers
- X. New Business
 - A. TRIO Day Location
 - B. Spring Leadership—Wednesday, April 12, 2017 hosted by National Park
- XI. Adjournment

Upcoming Dates

- A. SWASAP Student Leadership Conference—October 21-23, 2016 (Van, TX)
- B. SWASAP Annual Conference—November 6-9, 2016 (Tulsa, OK)
- C. COE Policy Seminar Events—March 18-22, 2017 (Washington, DC)

Arkansas Association of Student Assistance Programs
Annual Business Meeting
October 5, 2015
(Includes unfinished business at the SWASAP Conference)
Minutes

I. Call to Order

President McFadden-Kittrell called the meeting to order at 12:11 pm.

II. Roll Call and Determination of Quorum

Officers present: Shola McFadden-Kittrell, Deltha Shell, Jeanette Youngblood, Jamie Smith, Michelle Hardin, Elena Maina, Stephanie Quick, Billy Ray Huggins, and Nathan Brown. There are 136 paid AASAP members. 91 members are needed for quorum, and 117 members were present. Quorum met.

President McFadden-Kittrell entertained a motion to recess until after lunch. Evelyn Fuller (U of A) moved to recess the business meeting until lunch is complete. Donna Mooney (UAPB) seconded the motion. Motion carried.

President McFadden-Kittrell entertained a motion to reconvene the meeting. Josue Ramirez (NPCC) moved to reconvene the business meeting. Lacey Gebhardt (U of A) seconded the motion. Motion carried. Meeting was reconvened at 1:29 pm.

III. Adoption of the Agenda

President McFadden-Kittrell entertained a motion to adopt the agenda. Billy Ray Huggins (UALR) moved for the adoption of the agenda. Deltha Shell (Ozarka College) seconded the motion. Motioned carried.

IV. Minutes of Previous Meeting

Minutes were reviewed. President McFadden-Kittrell entertained a motion to accept the minutes. Nathan Brown (U of A) moved to accept the minutes. Cody McMichael (ASU-Heber) seconded. Motion carried.

V. Officer's Reports (Reports provided online)

A. President:

Highlights included: Attending all business meetings. Worked with special and standing committees. Worked with President-Elect on Policy Seminar by organizing meetings with all State Representatives and Senators.

B. Past President:

Highlights included: Attended all meetings. Worked primarily with Fair Share. Collected data for UB, EOC and SSS info graphics.

C. President Elect:
Highlights included: Planning the AASAP Fall Conference. Served on the SWASAP Scholarship, Raffle Chair. Nomination elections Committees.

D. Secretary:
Highlights included: Attending all board meetings. Gathering reports for the conference report packets. Previous fall conference minutes were provided for review through the website, emailed to membership, provided copies on each conference table, and available on the projector during the meeting.

E. Treasurer:
Highlights included: Processing, paying, balancing, and monitoring AASAP funds. Lucy Jones fundraiser received profit, as well as the TRIO skins. As of September 30, 2015, the ending balance is \$48,912.30.

F. AASAP Representatives:

Elena Maina

Highlights included: Transferring the directory from excel to Google Contacts and keeping it updated. Emailed members from the list-serve when information was provided

Stephanie Quick

Highlights included: Attended all AASAP meetings. Updated social media through Facebook and Instagram. Requesting pictures to post online.

G. SWASAP Representatives:

Nathan Brown

Highlights included: Served on the SWASAP board, and several of the SWASAP committees. Provided updates on SWASAP information. Continued to raise profits for the Sticker Skins fundraiser. To date, the total profit from Sticker Skins is approximately \$5,000. These profits have allowed AASAP to help send people to Policy. Developed AASAP and SWASAP websites. Attended all board meetings, Policy Seminar, and the COE Conference.

Billy Ray Huggins

Highlights included: Attended COE Conference, Policy Seminar. Working with the SWASAP Student Leadership. To date, 147 students and 31 staff are registered for the event.

VI. **Standing Committee reports (Reports provided online)**

Program

Jeanette Youngblood

Provided in President-Elects report

Budget

Linda Baker, Cody McMichael, & Michelle Hardin

During the 2015 year, AASAP had to reissue funds for TRIO Day and Spring Leadership. There was also an increase in the ELI travel line item.

Recommendations to the AASAP Executive Board:

Requesting of an increase to the AASAP Board Travel line item of \$750. These funds are asked to be taken from the following line items:

- \$500 from TRIO Achiever
- \$100 from AASAP Website
- \$50 from Treasurer
- \$50 from Past-President
- \$50 from Secretary

Membership

At the time of the conference, there are 136 paid AASAP members

Regional and National Issues Nathan Brown & Billy ray Huggins

Collected data from SSS and created data sheet. Other states have explored data. Requesting and anticipating data from other trio programs.

Public Relations

Deltha Shell & Nathan Brown

Working on committee. Writing grant for a fact book. Looking for individuals to work on committee.

Audit Committee

Brandon Scaife & Michelle Hardin

An audit was conducted during the summer

VII. Special Committee Reports (Reports provided online)

Nominations & Elections

Donna Mooney

The following Executive Board offices are open for nomination:

- President Elect
- Secretary
- Treasurer
- SWASAP Representative
- AASAP Representative (2 positions)

No nominations have been made prior to the conference. Membership is reminded that a letter of support must be provided.

- President McFadden-Kittrell reads the description of **President-Elect**, and opens the floor for nominations

Open Floor Nominations:

- No nominations are made at this time

- President McFadden-Kittrell reads the description of **Secretary**, and opens the floor for nominations

Open Floor Nominations:

- Mary Kate Snow (Pulaski Tech) nominates Shawna McKenzie (Henderson State University)
 - Donna Mooney confirms a letter of support has been submitted, but needs an application.

- President McFadden-Kittrell reads the description of **Treasurer**, and opens the floor for nominations

Open Floor Nominations:

- Deltha Shell (Ozarka College) nominates Michelle Hardin (University of Central Arkansas)
 - Donna Mooney confirms a letter of support has been submitted, but needs an application.

- President McFadden-Kittrell reads the description of **SWASAP Representative**, and opens the floor for nominations

Open Floor Nominations:

- Jeanette Youngblood (Lyon College) nominates Rebecca Sharp (Lyon College)
 - Donna Mooney receives a verbal approval of support from Jeanette Youngblood (Lyon College), but needs documentation and an application.

- President McFadden-Kittrell reads the description of **AASAP Representative**, and opens the floor for nominations

Open Floor Nominations:

- Dianne Meredith (National Park College) nominates Josue Ramirez (Henderson State)
- Pamela Bax (Henderson State) nominates Jennifer Harrington (Henderson State)

- President McFadden-Kittrell re-opens the floor for nominations for **President Elect**

Open Floor Nominations:

- Michelle Hardin (University of Central Arkansas) nominates Deltha Shell (Ozarka College)
 - Donna Mooney confirms a letter of support has been submitted, but needs an application.

(All open floor nominations were allowed 3 calls to receive nominations)

Rebecca Sharp declines SWASAP Nomination.

- President McFadden-Kittrell re-opens the floor for nominations for **SWASAP Representative**

Open Floor Nominations:

- Tonya Harris (Arkansas NE College) nominates Kathy Fincher (Arkansas NE College)
 - Donna Mooney confirms a letter of support has been submitted, but needs an application.

President McFadden-Kittrell entertains motion to accept by acclamation the following officers:

President Elect:	Deltha Shell
Secretary:	Shawna McKenzie
Treasurer:	Michelle Hardin
AASAP Rep:	Jennifer Harrington
AASAP Rep (2):	Josue Ramirez
SWASAP Rep:	Kathy Fincher

Brenda Hagerich (Henderson State) moved to accept the members into the executive board positions by acclamation. Steve Ogden (UA Hope/Texarkana) seconded. Motion carried.

All new officers introduce themselves to the AASAP membership, while providing their TRIO experience.

AASAP ELI

Rebecca Sharp

There was not an ELI class last year, but a new class will begin tomorrow. Expecting great things this year and Rebecca is encouraging programs to send people

Fair Share

Deltha Shell, Gina Ervin

Of our Fair Share goal of \$ 81,903, AASAP achieved 130% with the sum total raised, \$106,310. Of that, \$6,978 was in personal giving, and \$99,332 was in COE institutional memberships. Within the SWASAP region, Arkansas moved from 1st place to 3rd place in personal giving (1st TX \$11,431.29 and 2nd LA \$8,133).

TRiO Day

Jerrold Lockhart

Provided on website

TRIO Achiever

Dana Davidson, Amanda Seidenzahl, & Cody McMichael

Encourage programs to nominate achievers for next year

Directory

Elena Maina

Contacting directors and departments for updated directory. Also transferring membership contacts from excel to google contacts.

President McFadden-Kittrell entertains a motion to recess to tomorrow, October 6, 2015 at 8:30 a.m.

Stephanie Quick (Heber springs) moved to recess. Shawna McKenzie (Henderson State University) seconded. Motion carried

President McFadden-Kittrell reconvenes the business meeting at 8:43 a.m.

Spring Leadership

Jeanette Youngblood

Had 54 registered. Hosted at Lyon College. Raised \$601 with fair share raffle.

Technology/Website

Deltha Shell

Created new website. Includes live feed from social media on website. Requesting photos to put on website. Encouraging highlight of students.

VIII. Elections of Officers

Due to acclamation, there is not an election

IX. New Business

a. TRIO Day

Will be held University of Central Arkansas on March 12, 2016.

b. Spring Leadership Location

Will be discussed at the SWASAP conference.

Donna Mooney requested to see detailed budget from Treasurer. President Shola stated that the detailed information has been provided to all membership through email, and is available on the webpage.

President McFadden-Kittrell entertains a motion to recess until the SWASAP conference.

Shawna McKenzie (Henderson State University) moves to recess. Nathan Brown (University of Arkansas) seconded. Motion carried.

President McFadden-Kittrell entertains a motion to reopen the business meeting for the induction of officers. Nathan Brown (University of Arkansas) moves to reopen the business meeting. Bryan Winzer (University of Arkansas) seconded. Motion carried.

All new officers were read their duties, and agreed individually to the terms of their offices.

President McFadden-Kittrell entertains a motion to recess until the SWASAP conference. Evelyn Fuller (University of Arkansas) moves to recess the business meeting until the SWASAP Conference. Byan Winzer (University of Arkansas) seconded. Motion carried. Meeting was recessed at 9:35 until the SWASAP Conference in November in Albuquerque, New Mexico.

President McFadden-Kittrell reconvenes the business meeting at 4:06 p.m. at the SWASAP Conference in Albuquerque, New Mexico on November 19, 2015.

X. Unfinished Business

Spring Leadership:

President McFadden-Kittrell asked the membership for volunteers to host Spring Leadership. Southern Arkansas University and Arkansas State University both volunteered to host the spring Leadership event.

A vote was held among the present AASAP members. The results read below:

Southern Arkansas University-	Received 28 votes
Arkansas State University-	Received 15 votes

The Spring Leadership event will be held in April 2016 at Southern Arkansas University, Magnolia, Arkansas.

XI. Adjournment

President McFadden-Kittrell entertained a motion to adjourn the meeting. Tonya Harris (Arkansas NE College) moved to adjourn. Nathan Brown (University of Arkansas) seconded. Meeting was adjourned at 4:15 p.m.

Respectfully Submitted,
Jamie Smith, 2015-2016 Secretary

**Arkansas Association of Student Assistance Programs
Annual Business Meeting Agenda
October 5, 2015**

I. Call to Order

- II. Roll Call and Determination of a Quorum
- III. Adoption of Agenda
- IV. Minutes of Previous Meeting
- V. Officer's Reports
 - A. President's Report Shola McFadden-Kittrell
 - B. Past-President's Report Deltha Shell
 - C. President-Elect's Report Jeanette Youngblood
 - D. Secretary's Report Jamie Smith
 - E. Treasurer's Report Michelle Hardin
 - F. AASAP Representatives Elena Maina & Stephanie Quick
 - G. SWASAP Representatives Nathan Brown & Billy Ray Huggins
- VI. Special Committee Reports
 - A. Nomination and Election Donna Mooney
 - B. AASAP ELI Rebecca Sharp
 - C. Fair Share Deltha Shell / Gina Ervin
 - D. TRiO Day Jerrod Lockhart
 - E. TRiO Achiever Amanda Seidenzahl, Cody McMichael, & Dana Davidson
 - F. Directory Elena Maina
 - G. Spring Leadership Jeanette Youngblood
 - H. Technology/Website Deltha Shell & Nathan Brown
- VII. Standing Committee Reports
 - A. Program Jeanette Youngblood
 - B. Budget Linda Barker, Cody McMichael, & Michelle Hardin
 - C. Membership Michelle Hardin
 - D. Regional & National Issues Nathan Brown & Billy Ray Huggins
 - E. Public Relations Rebecca Sharp
 - F. Audit Brandon Scaife & Michelle Hardin
- VIII. Election of Officers
- IX. New Business
 - A. TRiO Day March 12, 2016 @ UCA
 - B. Spring Leadership Location

**2016 AASAP Officer Report
Jeanette Youngblood
President**

January

- Prepared Board Meeting Materials
- Attended January Board Meeting
- Began making Policy Appointments
- Worked with TRIO Day Committee
- Reached out to membership to fill committee positions
- Reached out to Talent Search Directors about RFP funding possibilities
- Began researching 2016 AASAP Fall Conference location options

February

- Reassigned Arkansas TRIO email account addresses
- Attended SWASAP Board Meeting
- Worked on SWASAP Committee Assignments
- Worked on Hall of Fame Nomination Information
- Attended Fair Share Conference Call
- Reviewed 2014 Fiscal Year documents
- Participated in 2016 Policy webinars and calls with COE
- Worked on 2016 AR Fact Book
- Worked on 2016 state-wide data collection project
- Worked with SAU on 2016 Spring Leadership planning
- Worked on AASAP Collaboration Agreement with UL-Lafayette

March

- Finalized 2016 Policy planning and attended 2016 Policy Seminar, leading the AR delegation
- Attended TRIO Day at UCA on March 12, 2016
- Participated in Fair Share conference call
- Worked with Scholarship and Achiever's committee chairs to develop updated application materials
- Reached out to all other committee chairs to check progress
- Participated in SWASAP conference planning
- Secured 2016 AASAP Fall Conference Hotel
- Prepared for March AASAP Board Meeting
- Attended March AASAP Board Meeting

April

- Attended Fair Share Conference Call

- Attended Spring Leadership Conference
- Worked on SWASAP Committee Assignments
- Contacted AR programs about COE Membership

May

- Attended SWASAP Board Meeting
- Worked on SWASAP Committee Assignments
- Attended Fair Share Conference Call
- Attended Best Practices Meeting at UALR and managed the Fair Share Raffle at that meeting
- Contacted AR programs about COE Membership
- Submitted registration for COE National Conference

June

- Attended Fair Share Conference Call
- Made final push for AR to meet Fair Share
- Worked on items related to AASAP 2016 Fall Conference
- Worked on SWASAP Committee Assignments

July

- Prepared Board Meeting Information
- Worked on 2016 AASAP Fall Conference
- Reached out to committee chairs to check progress
- Worked on SWASAP Committee Assignments
- Attended July Board Meeting

August

- Attended SWASAP Board Meeting
- Worked on SWASAP Committee Assignments
- Arranged for AASAP's item for COE Silent Auction
- Worked on items related to AASAP 2016 Fall Conference

September

- Attended COE National Conference
- Worked on and finalized items related to AASAP 2016 Fall Conference
- Worked on SWASAP Committee Assignments
- Arranged for the renewal of AASAP's domain name
- Worked with AASAP Committees to finalize projects for the year

October

- Presided over 2016 AASAP Conference

Arkansas Association of Student Assistance Programs
Executive Board Meeting
Past President Report
September 27, 2016

January

- Attended Executive Board meeting
- Started to work on Fair Share

February

- Participated in Fair Share Call with COE
- Attended TRIO Day at UCA
- Worked on Fair Share ideas and contribution logs

March

- Attended Executive Board meeting
- Continued working on Fair Share
- Updated Fair Share Personal Contribution Log
- Participated in Fair Share Call with COE

April

- Collaborated with AASAP President Jeanette Youngblood & SWASAP President Mary Kate Snow on calling institutions about their membership
- Made phone calls & emails to institutions
- Attended Leadership Conference at SAU-Magnolia

May

- Updated Fair Share records
- Worked on getting ASU-Beebe Institutional Membership paid

June

- No Report

July

- Attended July Board Meeting
- Will contact Jesse Baker about Spring Leadership Conference Contributions

August

- Attended SWASAP Board meeting as Proxy

September

- Worked on finalizing COE Personal Contributions for 2015-2016
- Worked on certificates for COE Personal Contributions

October

- Attended AASAP Executive Board Meeting
- Attended AASAP Fall Conference
- Organized Raffle table and raffle

2016 AASAP Officer Report

Name: Shawna McKenzie

Position: Secretary

January

N/A

February

- February 10-Emailed Nathan Brown officer information for website prior to February 12, 2016
- February 16- Spoke with AASAP President regarding policy stipend requests
- February 17-Received google account login information from AASAP Board President
- February 17-Voted on Policy Stipend Suggestions
- February 24-Discussed and voted on whether AASAP will collaborate with the University of Louisiana-Lafayette on a STEM based research project to sponsor through a grant competition.

March

- March 21-Received and reviewed Arlington Proposal as possible AASAP Conference Site
- March 31-AASAP Board Meeting

April

- April 14-Responded to email regarding design for AASAP Conference logo
- April 22-Attended Spring Leadership Conference (SAU-Magnolia) and provided gift card for Fair Share Raffle.

May

- May 26-Traveled to Beebe to sign signature card at the bank.
- May 31-Emailed AASAP Board President regarding Committee Reports

June

N/A

July

- July 15-Received and reviewed 2016 Treasurer Board Report
- July 17-Received and reviewed Past President Fair Share Report
- July 18-AASAP Board Meeting
- July 21-Received and reviewed updates from AASAP Board President

August

- August 1, 2016-Received and Reviewed 2016 Financial Report
- August 15-Received and reviewed items from AASAP Board President

September

- September 13-Received and reviewed Financial Report
- September 14-Received and reviewed email regarding Board Member. Voted to purchase something on behalf of the board to member.
- September 22-Received and reviewed email regarding preparation for AASAP conference.
Spoke with AASAP Board President about Board Reports
- September 27-Received and reviewed agenda for October 1st board meeting

October

- October 1-4 AASAP Fall Conference (Crowne Plaza, Little Rock, AR) and providing gift card for Fair Share Raffle.

2016 AASAP Officer Report
Michelle Hardin, Treasurer
September 27, 2016

January:

Processed New 15-16 Membership Registrations
Processed SWASAP Board Meeting/ELI Flight Reimbursements
Processed Payments for Supplies/Postage
Attended AASAP Board Meeting at ASU-Beebe
Processed AASAP Board Travel Checks
Processed Payment for AASAP Board Meeting Lunch
Processed Payment for President's COE Policy Seminar Registration
Filed Excise Tax Return
Made PayPal Transfer
Balanced Checkbook

February:

Processed SWASAP Board/ELI Travel Reimbursement Forms
Processed Payment to Renew Bond Insurance with The Cashion Company
Processed Payments for Airfare to COE Policy Seminar
Processed Payment for Renewal of Website Hosting with SquareSpace
Created Eventbrite Registration for TRiO Day
Created Invoices and Processed TRiO Day Registrations and Payments
Ordered and Processed Payment for TRiO Day Give-a-ways
Reserved Facility and Processed Payment for TRiO Day Venue Fee
Processed Payment for Printing of Arkansas Fact Books
Processed Payments for Supplies
Received Payment for TRiO Sticker Skins
Board Conference Call for COE Policy Seminar Stipend Requests
Filed Excise Tax Return
Made PayPal Transfers
Made Deposit for TRiO Day Registration
Balanced Checkbook

March:

Processed Payments for New Memberships
Created Invoices and Processed TRiO Day Registrations and Payments
Processed Payment for COE Policy Registration for TRiO Alumna Attendee
Attended COE Policy Seminar
Processed Reimbursements for Policy Seminar Stipend Awards
Processed Hotel Payment for President at Policy Seminar
Attended TRiO Day at University of Central Arkansas

- Total Number of Registrants: 381
- Total Number of Attendees: 241
- Total Number of Hall of Fame Booklets Ordered: 12
- Total Revenues: \$7,027.82
- Total Expenses: \$2,169.87

Made Deposit for Coins for College
Processed Payments for Coins for College Recipients
Reimbursed Speaker Gift Expense for TRiO Day
Received Funds from Past-President for Hotel Conference Meals and Return of Travel Advance Funds
Processed Payment for TRiO Day Lunch
Sent Documents to CPA for Tax Prep

Created Eventbrite Registration for Spring Leadership
Reimbursed President for Contribution to Event Fundraiser for Tom Cole on Behalf of AASAP
Processed SWASAP Board Meeting Flight Reimbursements
Attended AASAP Board Meeting at ASU-Beebe
Processed AASAP Board Travel Checks
Filed Excise Tax Return and Processed Payment
Made PayPal Transfers
Made Deposits for TRiO Day Registrations
Balanced Checkbook

April:

Processed Payment for AASAP Board Meeting Lunch
Processed Payment for AASAP ELI Lunch
Processed AASAP Board Travel Check
Created Invoices and Processed Spring Leadership Registrations and Payments
Processed New 15-16 Membership Registrations
Processed Payment for SWASAP ELI Flight Reimbursement
Processed Payments for Postage
Refunded Membership Fee for Over-Payment
Processed Reimbursement for Policy Seminar Stipend Award
Attended Spring Leadership at Southern Arkansas University

- Total Number of Registrants: 53
- New Memberships Paid: 7
- Total Revenues: \$3130.39
- Total Expenses: \$1160.27

Processed Reimbursements for Spring Leadership Supplies and Decor
Processed Payment for Spring Leadership Lunch
Filed Excise Tax Return and Processed Payment
Made PayPal Transfers
Made Deposits for TRiO Day and Spring Leadership Registration Fees
Made Deposits for Donations and Membership Dues
Balanced Checkbook

May:

Processed Payments for Postage
Processed Payment for Full Page Ad for COE Conference Booklet
Processed SWASAP Board/ELI Travel Reimbursement Forms
Received Funds from Huggins to Reimburse Price Change in Flight to SWASAP Board Meeting
Processed New 15-16 Membership Registration
Processed Travel Reimbursement for Secretary to Beebe
Processed Payment to Herod & Herod, CPA
Processed Payment for President Registration Fees to COE National Conference
Filed Excise Tax Return and Processed Payment
Amended Tax Returns for Change in Location of Buyer Possession
Made Deposits for Spring Leadership Registration Fees
Made Deposit for New Membership Dues
Made Deposit for TRiO Day Registration Fees
Made Deposit for Reimbursed Funds
Balanced Checkbook

June:

Processed Payment for SWASAP Board Meeting Flight Reimbursement
Filed Excise Tax Return

Balanced Checkbook

July:

Attended AASAP Board Meeting at ASU-Beebe
Processed AASAP Board Travel Checks
Processed Payment for AASAP Board Meeting Lunch
Processed Payment for President Airfare to COE Conference
Updated Google Form for 2016-2017 Membership Enrollment (Linked to PayPal)
Created Invoices for 2016 Fall Conference Registrations
Processed 2016-2017 Membership Dues
Filed Excise Tax Return
Made PayPal Transfer
Made Deposit for Spring Leadership Registration Fees
Balanced Checkbook

August:

Processed SWASAP Board Meeting/ELI Travel Reimbursements
Processed Payment for Items for COE National Conference Auction
Processed Payment for Conference Hotel Site Visit
Processed Payment for SWASAP Hospitality and President Gift
Processed Payments for Treasurer Supplies
Processed Payment for Postage on Gift Basket to COE National Conference
Created Invoices and Processed 2016 Fall Conference Registrations and Payments
Created Invoices and Processed 2016-2017 Membership Enrollment and Dues
Filed Excise Tax Return
Made PayPal Transfer
Made Deposits for Membership Dues
Made Deposits for Fall Conference Registration Fees
Balanced Checkbook

September:

Created Invoices and Processed 2016 Fall Conference Registrations and Payments
Created Invoices and Processed 2016-2017 Membership Registrations and Payments
Processed Travel Reimbursement for President to COE National Conference
Processed Payment for AASAP Contribution to Walter O. Mason Scholarship Foundation
Processed Payment for AASAP Ad at SWASAP Conference
Processed Payment for Flowers to J. Harrington
Processed Expenses for Fall Conference
Processed Payment for Domain Name Renewal
Filed Excise Tax Return
Made PayPal Transfers
Made Deposits for Membership Dues
Made Deposits for Fall Conference Registration Fees
Made Deposit for Vendor Tables
Balanced Checkbook

Current Assets as of 09/27/16: \$53,167.21

2016 Financial Report as of 09/27/16

Michelle Hardin, AASAP Treasurer

Beginning Balance - Checking Account Balance as of 01/01/2016		\$46,942.53
--	--	--------------------

Ending Balance - Checking Account Balance as of 09/27/2016		\$53,167.21
---	--	--------------------

	<i>Debit</i>	<i>Credit</i>
--	--------------	---------------

SWASAP Board Meetings

[Budgeted \$5000]

February

Kathy Fincher	Airfare	\$226.96	
Kathy Fincher	Mileage, Parking, and Meals	\$148.20	
Billy Ray Huggins	Airfare	\$180.97	
Billy Ray Huggins	Mileage and Meals	\$59.50	
Deltha Shell	Mileage and Meals	\$421.02	
Jeanette Youngblood	Airfare	\$277.97	
Jeanette Youngblood	Mileage, Parking, and Meals	\$132.57	

May

Kathy Fincher	Airfare	\$211.46	
Kathy Fincher	Mileage, Parking, and Meals	\$181.92	
Billy Ray Huggins	Airfare	\$289.96	
Billy Ray Huggins	Mileage, Parking, and Meals	\$85.02	
Billy Ray Huggins	Refund Partial Airfare Expense		\$78.00
Jeanette Youngblood	Mileage and Meals	\$394.16	

August

Kathy Fincher	Mileage, Meals, and Toll	\$436.44	
Billy Ray Huggins	Airfare	\$347.96	
Billy Ray Huggins	Mileage, Parking, and Meals	\$68.93	
Shola McFadden-Kittrell	Mileage	\$225.12	
Jeanette Youngblood	Mileage and Meals	\$320.27	
TOTAL		\$4,008.43	\$78.00

SWASAP ELI

[Budgeted \$2000]

Michelle Ciesielski	Airfare, Mileage, Parking, Taxi, and Meals (Feb)	\$421.74	
Desarae Nelson	Airfare for February	\$267.20	
Desarae Nelson	Parking and Meals (Feb)	\$92.34	
Desarae Nelson	Airfare for May	\$274.20	
Desarae Nelson	Mileage, Parking, and Meals (May)	\$73.18	
Michelle Ciesielski	Mileage, Meals, and Tolls (Aug)	\$266.40	
Desarae Nelson	Airfare, Mileage, Parking, and Meals (Aug)	\$451.01	
TOTAL		\$1,846.07	

AASAP Board Meetings

[Budgeted \$2000]

January

Kathy Fincher	Mileage	\$126.00	
Jennifer Harrington	Mileage	\$84.00	
Billy Ray Huggins	Mileage	\$33.60	
Josue Ramirez	Mileage	\$48.72	
Deltha Shell	Mileage	\$75.60	
Jeanette Youngblood	Mileage	\$52.08	

ASU-Beebe Cafeteria	Lunch	\$48.00	
March			
Kathy Fincher	Mileage	\$126.84	
Jennifer Harrington	Mileage	\$84.00	
Billy Ray Huggins	Mileage	\$32.76	
Shawna McKenzie	Mileage	\$84.00	
Josue Ramirez	Mileage	\$48.72	
Jeanette Youngblood	Mileage	\$52.08	
ASU-Beebe Cafeteria	Lunch	\$48.00	
July			
Jennifer Harrington	Mileage	\$84.00	
Billy Ray Huggins	Mileage	\$32.76	
Shawna McKenzie	Mileage	\$84.08	
Jeanette Youngblood	Mileage	\$52.08	
Kandela Grill	Lunch	\$53.52	
		TOTAL	\$1,250.84
AASAP ELI			
[Budgeted \$1500]			
ASU-Beebe Cafeteria	Lunch for March Meeting	\$18.00	
		TOTAL	\$18.00
COE Policy Seminar			
[Budgeted \$3500 + \$2000 from SWASAP]			
Michelle Hardin	Airfare	\$395.70	
Ronda McLelland	COE Policy Registration	\$225.00	
Ronda McLelland	Airfare	\$320.20	
Ronda McLelland	Meals/Taxi/Parking/Mileage	\$199.57	
Cody McMichael	Airfare	\$499.20	
Donna Mooney	Hotel and Meals	\$415.36	
Steven Ogden	Hotel/Meals/Taxi	\$460.41	
Jeanette Youngblood	COE Policy Registration	\$525.00	
Jeanette Youngblood	Airfare	\$344.95	
Jeanette Youngblood	Hotel Expense	\$1,552.64	
Jeanette Youngblood	Meals and Taxi	\$168.42	
Docucopies	Printing Fee for Fact Books	\$117.79	
		TOTAL	\$5,224.24
TRIO Day			
[Budgeted \$5000]			
Registrations	(351 Paid Registrants/12 Paid Booklets)		\$7,027.82
Promotional Product, Inc.	Quikoin Giveaways	\$640.00	
University of Central Arkansas Student Center	Ida Waldran Venue Fee	\$381.60	
Walmart via Cory Godbolt	Speaker Gift	\$39.17	
Aramark	164 Lunch Buffets	\$984.00	
Batesville Printing	Printing Fee for Hall of Fame Booklets	\$92.61	
AR Department of Finance and Administration	February Excise Tax Return (Sales and Use Tax)	\$4.00	
AR Department of Finance and Administration	March Excise Tax Return (Sales and Use Tax)	\$4.00	
AR Department of Finance and Administration	April Excise Tax Return (Sales and Use Tax)	\$1.00	
PayPal Fees	14.17 + 9.32	\$23.49	
		TOTAL	\$2,169.87
			\$7,027.82
Scholarships			

Coins for College - TRiO Day	\$230.48 cash + \$45.63 checks		\$276.11
Kristal Brooks	Coins for College Recipient	\$135.50	
Matthew Stringer	Coins for College Recipient	\$135.50	
[Budgeted Walter O. Mason \$250]			
WOM Foundation	AASAP Contribution to WOM Scholarship	\$250.00	
TOTAL		\$521.00	\$276.11
Spring Leadership			
[Budgeted \$1500]			
Registrations	53 Registrants		\$2,794.39
15-16 Membership Dues	7 New Memberships		\$328.00
Association Donations	Quikoin Free Gifts		\$8.00
Billy Townsend	Refunded Membership Fee (Paid Twice via PayPal)	\$40.48	
Lavana Kindle	Table Decor - Walmart	\$53.76	
Dollar Tree Stores	Raffle Bags	\$9.92	
Jamie Smith	Name Tags - Amazon	\$13.91	
SAU Catering	Breakfast and Lunch	\$1,018.53	
PayPal Fees	Paid Registrations (3.30+14.29)	\$17.59	
PayPal Fees	Paid Membership Dues (1.52+1.52+3.04)	\$6.08	
TOTAL		\$1,160.27	\$3,130.39
COE National Conference			
[Budgeted Board Travel \$2500; increase of \$179.58 approved by Budget Committee]			
COE	Conference Registration for President	\$710.00	
Southwest	Airfare for President	\$425.96	
Jeanette Youngblood	Hotel, Meals, Taxi, and Parking	\$1,543.62	
[Budgeted Full Page Ad \$300]			
COE	Conference Ad	\$300.00	
TOTAL		\$2,979.58	
AASAP Fall Conference			
[Budgeted \$20000]			
Registrations	128 Conference Registrants / 28 Pre-Con		\$14,831.22
16-17 Membership Dues	57 Paid Memberships (PayPal Not Transferred)		\$1,526.00
Conference Vendor Agreement	\$25/table		\$50.00
Jeanette Youngblood	Conference Site Visit	\$98.37	
4Imprint	Conference Materials	\$1,277.29	
PayPal Fees	Fall Conference Registrations	\$56.22	
PayPal Fees	Paid Membership Dues (1.52+3.04)	\$4.56	
TOTAL		\$1,436.44	\$16,407.22
SWASAP Conference			
[Budgeted Hospitality \$125]			
SWASAP	Check No. 1186 for \$225	\$125.00	
[Budgeted President Gift \$100]			
SWASAP	Check No. 1186 for \$225	\$100.00	
[Budgeted Ad \$100]			
SWASAP	Full-Page Conference Ad for AASAP	\$100.00	
TOTAL		\$325.00	
Fundraiser (TRiO Skins)			
[\$2563.21 Remaining Profit-to-Date]			
Ozarka College	100 Skins		\$100.00

		TOTAL		\$100.00
AASAP Website				
[Budgeted \$150; increase of \$42 approved by Budget Committee]				
SquareSpace.com	1 year of website hosting		\$192.00	
		TOTAL	\$192.00	
Board Bond Insurance				
[Budgeted \$130]				
The Cashion Company	Policy Renewal		\$130.00	
		TOTAL	\$130.00	
Allen Herod, CPA				
[Budgeted \$600]				
Herod & Herod, CPAs	2015 Non-Profit Tax Return		\$595.00	
		TOTAL	\$595.00	
President's Budget				
[Budgeted \$300]				
Sam's Club	COE National Conference Auction Items		\$26.97	
USPS	Postage for Gift Basket to COE Conference		\$15.85	
St. Vincent CHI Gift Shop	Flowers for J. Harrington		\$28.50	
		TOTAL	\$71.32	
President-Elect's Budget				
[Budgeted \$200]				
Benefit Event - Tom Cole for Congress	Requested from SWASAP		\$100.00	
		TOTAL	\$100.00	
Treasurer's Budget				
[Budgeted \$450]				
Staples	Treasurer Supplies		\$24.44	
USPS	Postage Stamps		\$9.80	
Staples	Treasurer Supplies		\$7.11	
Walmart	Treasurer Supplies		\$2.98	
USPS	Postage Stamps		\$9.80	
USPS	Postage for Lapel Pins to New Members		\$2.45	
USPS	Postage for Hall of Fame Booklets		\$2.41	
Office Depot	Treasurer Supplies		\$14.66	
USPS	Postage Stamps		\$9.40	
Namecheap, Inc.	5-yr Domain Renewal for Website		\$60.40	
		TOTAL	\$143.45	
Secretary's Budget				
[Budgeted \$100]				
Shawna McKenzie	Mileage to Beebe for Update to Regions Account		\$84.42	
			\$84.42	
Old Business				
<i>COE National Conference - Full Page Ad</i>	<i>Form Submitted by SMK with Debit Card Info</i>		\$300.00	
SWASAP Hospitality and President Gift Payment	Check No. 1101 - Cashed in January 2016		\$225.00	
Fall Conference - Extra Meal Tickets	Deltha Shell			\$82.86
2014 Travel Reimbursement	Deltha Shell			\$225.92
		TOTAL	\$525.00	\$308.78

*Items in italics have not yet been reconciled.

\$22,780.93 \$27,328.32

2016 AASAP Budget		Actual	Tentative
SWASAP Board Meeting		\$4,008.43	\$5,000
SWASAP ELI		\$1,846.07	\$2,000
AASAP Board Meeting		\$1,250.84	\$2,000
AASAP ELI		\$18.00	\$1,500
COE Policy Travel	[\$3500 plus \$2000 from SWASAP]	\$5,224.24	\$5,500
TRIO Day		\$2,169.87	\$5,000
Scholarship	Robbie Lyle		\$500
	Vance Simelton		\$500
	Walter O. Mason	\$250.00	\$250
Spring Leadership		\$1,160.27	\$1,500
COE National Conference	Board Travel [Increase approved by Budget Committee]	\$2,679.58	\$2,500
	Full Page Ad	\$300.00	\$300
AASAP Conference		\$1,436.44	\$20,000
	TRiO Achiever		\$1,000
	Alumni Reception		\$500
SWASAP Conference	Board Travel		\$1,600
	Ad	\$100.00	\$100
	Hospitality	\$125.00	\$125
	President Gift	\$100.00	\$100
	Silent Auction and Raffle + Shipping		\$200
	TRiO Achiever		\$1,000
AASAP Website	[Increase approved by Budget Committee]	\$192.00	\$150
Board Bond Insurance		\$130.00	\$130
Allen Herod, CPA		\$595.00	\$600
President		\$71.32	\$300
President-Elect		\$100.00	\$200
Past-President			\$100
Treasurer		\$143.45	\$450
Secretary		\$84.42	\$100
		\$21,984.93	\$53,205.00

09/27/16

		Expenditures	New Revenue
Fundraiser	Profits Remaining 2015: \$2563.21		\$100.00

2016 AASAP Officer Report
March 31st, 2016
Name: Josue Ramirez
Position: AASAP Representative

January:

- 26th - attended AASAP Board meeting at ASU Beebe

February

- 15th - attended a conference call with AASAP board regarding the Stipend Request
- 20th - emailed the membership about Lucy Jones at UALR on May 23rd
- 26th - emailed the membership about TRiO day

March

- 23rd - Emailed the membership about pictures for Carla William's presentation.
- 31st - Attended AASAP Board Meeting at ASU Beebe

June

- 1st - Sent email to membership about this year's SWASAP conference and answered emails from members who had questions.
- 2nd - Added new TRiO members onto our email list.
- 7th - Sent the membership an email asking information about recipients who have been awarded the Gates Millennium scholarship.
- 15th - Added new TRiO members onto our email list.

August

- 5th - Sent email to membership about this year's SWASAP conference and answered emails from members who had questions.
- 13th - Added new TRiO members onto our email list.
- 17th - Sent the membership an email informing them nominations and elections for the SWASAP Board. Directed any questions to the SWASAP representative, Billy Ray Huggins
- 20th - Added new TRiO members onto our email list.

2016 AASAP Officer Report
Name: Billy Ray Huggins Jr.
Position: SWASAP REP 2

January:

26th - Attended AASAP Board meeting at Arkansas State University-Beebe

February:

4-5th- Attended SWASAP Board Meeting (Dallas, TX)

Assigned to and met with the following SWASAP committees:

- Publication and Communication (Chair)
- By-laws
- Student Leadership (Co-chair)

15th- AASAP Conference call regarding policy stipend requests

16th- Worked on proposals for SWASAP Student Leadership Conference

24th- Agreed with the request for collaboration from Dr. Bobbie DeCuir from the University of Louisiana-Lafayette that AASAP will support STEM based research project w/ UL-Layette

March:

6-9th- Attended COE's Annual Policy Seminar, and Seminar on Relations with the U.S. Department of Education in (Washington, D.C.)

12th-Attended TRIO Day at the University of Central Arkansas

22nd- Reviewed AASAP 2016 Conference hotel proposals and responded to President Youngblood

31st - Attended AASAP Board meeting at Arkansas State University-Beebe

-worked on proposals for SWASAP Student Leadership Conference

-worked on SWASAP Conference advertisement

-updating the SWASAP website

-worked on SWASAP application to advertise for COE Conference booklet

April:

7th- SWASAP Conference call

12th-SWASAP Student Leadership Conference call

22nd- Attended AASAP Spring Leadership Conference at Southern Arkansas University

-Worked with Martin Lopez to develop SWASAP Pre-Conference Training advertisement

May:

5-6th - Attended SWASAP Board Meeting (Dallas, TX)
met with the following SWASAP committees:

- Publication and Communication (Chair)
- By-laws
- Student Leadership (Co-chair)

23rd - Attended TRIO Best Practices training w/ Lucy Jones at the University of Arkansas at Little Rock

29th - worked w/ SWASAP president and treasurer to get the SWASAP SLC contract signed

-continued to maintain/update the SWASAP website

June:

8-17th - Attended COE's National Student Leadership Congress in Washington, D.C.

- 152 students from 23 states and 13 staff
- 28 students from the state of Arkansas (AR Northeastern college, Rich Mountain Community College, AR State Univ. Beebe and UofA Fayetteville)

29th - SWASAP Student Leadership Conference call

July:

-emailed out SWASAP conference updates

-continued to maintain/update the SWASAP website

18th - Attended AASAP Board meeting at Arkansas State University-Beebe

-emailed updates about SWASAP annual conference, Scholarships opportunities, student leadership conference, service project and raffle information

August:

4-5th - Attended SWASAP Board Meeting (Tulsa, OK) and met with the following SWASAP committees:

- Publication and Communication (Chair)
- By-laws
- Student Leadership (Co-chair)

-Maintained the SWASAP website

-continued sending out email notification to the SWASAP membership

September:

Aug. 30-Sept. 3rd- Attended COE Annual Conference in San Diego, CA

6th- SWASAP Student Leadership Conference Call

21th- Work with SWASAP treasurer to purchase Student Leadership Conference items

-continued sending out email notifications to the SWASAP membership

October:

1st- Attended AASAP Board meeting in Little Rock, AR

2nd-4th- Attended AASAP Annual Conference in Little Rock, AR

21-23rd- will attend SWASAP Student Leadership Conference in Van, TX

2016 AASAP Officer Report
Name: Kathy Fincher
Position: SWASAP Representative

January

- 1/26/16 Attended AASAP Board meeting at ASU-Beebe

February

- 2/4/16 – 2/5/16 Attended SWASAP Board Meeting, Dallas TX
- Committees that I will be serving on are: By Laws Committee, Scholarship Committee and Strategic Planning

March

- 3/12/16 Attended TRIO DAY at UCA, Conway, AR
- 3/22/16 SWASAP By Laws Conference Call
- 3/31/16 AASAP Board Meeting, ASU Beebe

May

- 5//16 – 5/6/16 SWASAP Board Meeting, Dallas TX
- Working on Corporate Committee – Ways to find sponsors for SWASAP Annual Conference

June

- Workinig on compiling past Gates Millennium Receipts for Look Book to present to
- Gates Foundation to possibly partner with SWASAP Scholarship

Committee

July

- Working with Scholarship Committee on Pre-Collegiate Scholarship Applications

August

- 8/4/16 – 8/5/16 SWASAP Board Meeting
- Working on compiling past Gates Millennium Scholarship recipients or Look Book.

September

- Compiling all information received from directors of Past Gates Millennium Scholarship recipients into a Look Book for SWASAP Board Meeting in November

October

- 10/1 – 10/4 – AAASAP Board Meeting

AASAP Committee Reports

September 2016

Program:

March

Annual Conference will be held in Little Rock at the Crowne Plaza Hotel beginning on Saturday, October 1, 2016 and concluding on Tuesday, October 4, 2016. Conference theme idea: "TRIO: Creating Tomorrow's Impact—Today!" As the President-Elect position is vacant, a conference planning committee will need to be formed to oversee the process.

July

Call for proposals has been sent out; Registration and room information to be sent out soon.

September

Worked with the scholarship and achiever committees and notified the selection(s) from each committee; Completed a site visit and determined the menu for the conference; worked with the other conference committee chairs to finalize details for the conference

Membership: No Report

Budget: See Attached

Public Relations:

March

The committee has worked on the following: 1) Creation of the 2016 Arkansas TRIO Fact Book which was completely re-vamped to embrace a more graphic, bold concept. The Fact Book was taken to the 2016 Policy Seminar and distributed to all of the AR congressional offices. 2) Organizing and overseeing the state-wide TRIO data collection which creates a pool of aggregated data from the AR TRIO programs. This data will be used to create infographics and PR material that can be used by AR TRIO programs for advocacy and shared with program stakeholders. 3) Continued ongoing updates are being made to the AASAP website and the committee wants to find more ways to direct traffic to the website so it can become the hub for AASAP information. 4) Still need some of the new board member's bios for the website.

July

Created the conference graphic; Updated the website as information gets provided

September

Provided assistance in getting information on the website concerning the conference

Consultant Services: No Report

Regional & National Issues: See Attached

Audit:

July

The 2015 books have been delivered to the audit chair.

September

Audit findings will be presented to the board at the conference.

Fair Share: See Attached

TRIO Day:

March

Event was held on Saturday, March 12, 2016 at UCA in Conway, AR. There were 378 registrations for the event. A summary of the day's event can be found on the Arkansas TRIO website <http://www.arkansastrio.org/news/2016/3/29/arkansas-trio-day-2016>

TRIO Achiever:

March

Working on updating the nominations forms to online format; determining the timeline for the competition.

July

Competition closed on 7/15/16; committee reviewed the submissions and selected Ronda McLelland.

September

Décor was selected for the banquet and the programs were designed.

Spring Leadership:

March

Event will be held on Friday, April 22, 2016 at SAU in Magnolia, AR. Registration is currently open. Events planned include a presentation on the history of TRIO in Arkansas.

July

Event was held on April 22, 2016 at SAU-Magnolia with 50 individuals registered for the event. The theme was "Power of the Past; Force of the Future" and included presentations by Mr.

Aaron Street on “Cultivating Wellbeing in Yourself and Youth” and Mr. Cledis Stuart on “Microaggressions.”

TRIO Alumni:

March

Committee will work with the 2016 Conference Committee to host an alumni event in conjunction with the 2016 Fall Conference.

September

President was informed in August that the committee chair was leaving TRIO; with it being so close to the conference no new committee chair was chosen

Scholarships:

March

Currently working on updating the application and information materials for the current year. The committee should have application materials out to the membership within a few weeks with a deadline of June 15, 2016.

July

Applications have been received and are waiting to be reviewed. The committee needs to add at least one new member to replace a committee member that has left TRIO.

September

The committee made final selections for this year’s scholarship winners; selected individuals were contacted and invited to speak at the conference banquet.

Nominations and Elections:

March

Will review the previous year’s materials in preparation for the 2016 election.

September

Nominations materials were released with a deadline of 9/28/16; only one completed nomination form was submitted; membership was notified about how the nomination process would work during the business meeting

AASAP ELI (Rebecca Sharp):

March

The ELI class is moving forward with its project plans. It anticipates production of a TRIO Story Book, using the stories of 2016 Hall of Fame recipients for representatives to tell TRIO stories. It also plans to host a scavenger hunt during the fall 2016 conference as a fundraiser. ELI is having an in-person meeting on March 31, 2016.

July

Jennifer Sigman has left the ELI class as she is no longer employed by a TRIO program. Due to this change, the class will be rescheduling their July meeting date and will be working to reassign project tasks.

September

The Emerging Leader Institute met in person four times during the cycle, the final time on July 20, 2016. The initial class of three was reduced to two with the leaving of one participant from TRIO. It determined that it would complete a two-part project for the year. The first part was *Trio Tales*, a compilation of participant stories and extended bios, using participants from last year's Arkansas TRIO Hall of Fame as its pilot group; ELI successfully received information from eight TRIO participants for the project. The second part of the project, a scavenger hunt, will take place during the 2016 AASAP fall conference and is a fundraiser to help sustain the costs of continuing Arkansas ELI programming.

Budget Committee
[Michelle Hardin, Lou May, Desarae Nelson]

January:

Increased Website Budget to Accommodate \$192 Auto-Renewal Fee

March:

Discussed Reimbursing President for Payment Made at SWASAP's Request on Behalf of AASAP to Event Fundraiser for Tom Cole and Made Recommendation to the Board

July:

Discussed need for replacement member with Cody McMichael's departure from TRiO programs

September:

Lou May accepted position on the committee replacing Cody McMichael
Increased COE National Conference Budget to Accommodate President's Expenses

- On Wed. March 9. Dr. Byrd-Johnson, Director of Student Service, stated that all non-competing awards for 16-17 will receive a three percent increase in their award if they increase the number of participants they serve or increase the intensity of services
 - COE will have webinars to help programs w/ intensifying services

July Meeting:

- June 26th- Democratic Members of the U.S. House of Representatives sent a letter to the President and Education Secretary John King urging the Administration to expand TRIO eligibility to include students who qualify for the Deferred Action for Childhood Arrivals (“DACA”) program
- July 7th- The House Appropriations Subcommittee proposed a \$60 Million increase for the Federal TRIO programs this upcoming fiscal year and on July 14th the House Appropriations Committee approved the FY 2017 Labor, Health and Human Services, and Education (“LHHS”) Appropriations Subcommittee bill, (6.7%) in Program Year 2017-2018.
- July 2016: The Department of Education is currently behind schedule with grant announcements for the Talent Search and EOC competition, hopefully programs will be notified by July 31.

October Meeting:

- At the COE Annual Conference, Dr. Linda Byrd-Johnson stated that programs in the Talent Search funding band would receive funding status by Thur. September 15 and EOC Programs would receive funding status by the end of September.
- The draft application for the FY 2017 Upward Bound grant competition was released on Aug. 18
- Congress is working to pass a continuing resolution that will allow federal programs to continue operating until the regular appropriations are approved

Upcoming dates:

- May 4-5, 2016: SWASAP ELI Meeting in Dallas, TX
- May 5-6, 2016: SWASAP Board meeting in Dallas, TX
- June 11-16, 2016: COE’s National Student Leadership Congress in Washington, D.C.
- July 1, 2016: SWASAP pre-collegiate scholarship deadline
- August 4-5, 2016- SWASAP Board Meeting in Tulsa, OK
- August 31-Sept. 3, 2016: COE Annual Conference in San Diego, CA
- October 21-23, 2016 -SWASAP Student Leadership Conference at Sky Ranch in Van, TX
- Nov. 4-5, 2016: SWASAP Pre-Conference trainings
- Nov. 6-9, 2016: SWASAP Annual Conference in Tulsa, OK

Arkansas Association of Student Assistance Programs
 Executive Board Meeting
 Fair Share Report
 September 27, 2016

January

- Started working on Fair Share

February

- Continued working on Fair Share and listen in on conference calls from COE

March

- Starting preparing for raffle at Spring Leadership

April

- Raised \$1100 for COE Fair Share at Spring Leadership
- Mailed to Jesse at COE
- Listened in on conference call with COE
- Made phone calls and sent emails to institutions for institutional memberships

May

- Continued to collaborate with COE, AASAP President, & SWASAP President on Fair Share

June

- Arkansas made its fair share due to the efforts of President Jeanette Youngblood & SWASAP President Mary Kate Snow.

Inst. Memberships	Personal Contributions	Sum	Budgeted	Difference	Percentage
\$81,218.00	\$8,749.16	\$89,967.16	\$86,269.00	(\$3,698.16)	104%

We currently have the following numbers for COE Fair Share Recognition:

President's Circle	Advocate	Co-Champion	Champion
24	4	1	2

July

- We must continue efforts for July 2016-June 2017 fair share. The board was asked to bring gift cards for the Fair Share raffle.

September

- Finalized Personal Contributions for October Conference

October

- Presented recognition to those who achieved COE Personal Contributions in the President's Circle, Advocate, Co-Champion, & Champion